

2025 EXPO VENDOR APPLICATION



- Food Based Business
- Service Based Business
- Product Based Business

Date of Application _____

Business Name: _____

Type of Business: (Basic Description) _____

Business Owner Full Name: _____

How long has the business been established? _____

Business Address: _____ Business City: _____

Business State: _____ Business Zip Code: _____

Business Phone Number: _____ Cell Number: _____

Business Email Address: _____

Social Media Pages: _____

Please check

- | | Indoor Spaces | Outdoor Spaces |
|---|---|---|
| <input type="checkbox"/> Indoor Vendor | <input type="checkbox"/> One 10x10 Space | <input type="checkbox"/> One 10x10 Space |
| <input type="checkbox"/> Outdoor Vendor | <input type="checkbox"/> Two 10x10 Spaces | <input type="checkbox"/> Two 10x10 Spaces |
| <input type="checkbox"/> Indoor and Outdoor | <input type="checkbox"/> Three 10x10 Spaces | <input type="checkbox"/> Three 10x10 Spaces |

How many people will be working in your booth(s)? _____

List products and their value that you will be donating to the Expo for door prizes.

Please detail what you will be displaying/selling in your booth space:

PLEASE CHECK OFF EACH BOX ensuring that you understand and agree to comply with the Expo rules.

- All vendors must have a Hopkins County Business License - please submit a copy with the application
A one-time business license can be obtained for \$15 <https://hopkinscounty.ky.gov/index.php/news/977-hopkins-county-business-license>
- All vendors must provide proof of general liability insurance to be submitted with the application.
- Vendors must have a business with products or services that pertains to the outdoors (ex: hunting and fishing).
- Vendors must provide their own tables, chairs, and all necessary items needed for the display of their booths.
Booths do not have electrical service.
- We have a right to refuse any vendor for just cause.
- Vendors must have a business with products or services that pertains to the outdoors (ex: hunting and fishing).
- Fees are due at the time the application is submitted
- Please make checks payable to: Hopkins County Sportsmen and sportswomen Club.
- ALL VENDORS MUST SET UP AUGUST 1, 2025 by 1:00 P.M. VENDORS MUST REMAIN SET UP UNTIL THE EXPO IS COMPLETE AUGUST 2, 2025. VENDORS MUST BE OUTDOOR RELATED. Vendors will have an opportunity to set up July 31, 2025 from 7:00 A.M until 7:00 P.M
- ANY VENDOR WHO LEAVES EARLY WITHOUT PRIOR AUTHORIZATION WILL BE REQUIRED TO PAY A PENALTY FEE OF \$200 PER 10X10 SPACE.
- Indoor booth spaces for 10x10 are \$50 each and outside booth spaces are \$25 per 10x10 space
Indoor vendors will receive 2 entry badges per inside 10x10 space. Outdoor vendors will receive 1 entry badge per outside 10x10 space.
- Vendors are responsible for tables and backdrops. We are very limited on power outlets.
Fees are nonrefundable.
- Vendors must donate an item to be used as a door prize or silent auction item.
- All vendors must promote the event to their clients and customers via all social media marketing platforms and email platforms before and during the event using the official marketing materials provided by The Outdoor Expo.
- Scan this QR Code to join the Hopkins County Outdoor Expo FB Page



signature

Office use

Approved

Date: _____